How to create new Event

1. Add New (Event)

2. Fill in Event Name

3. Choose Date /Time

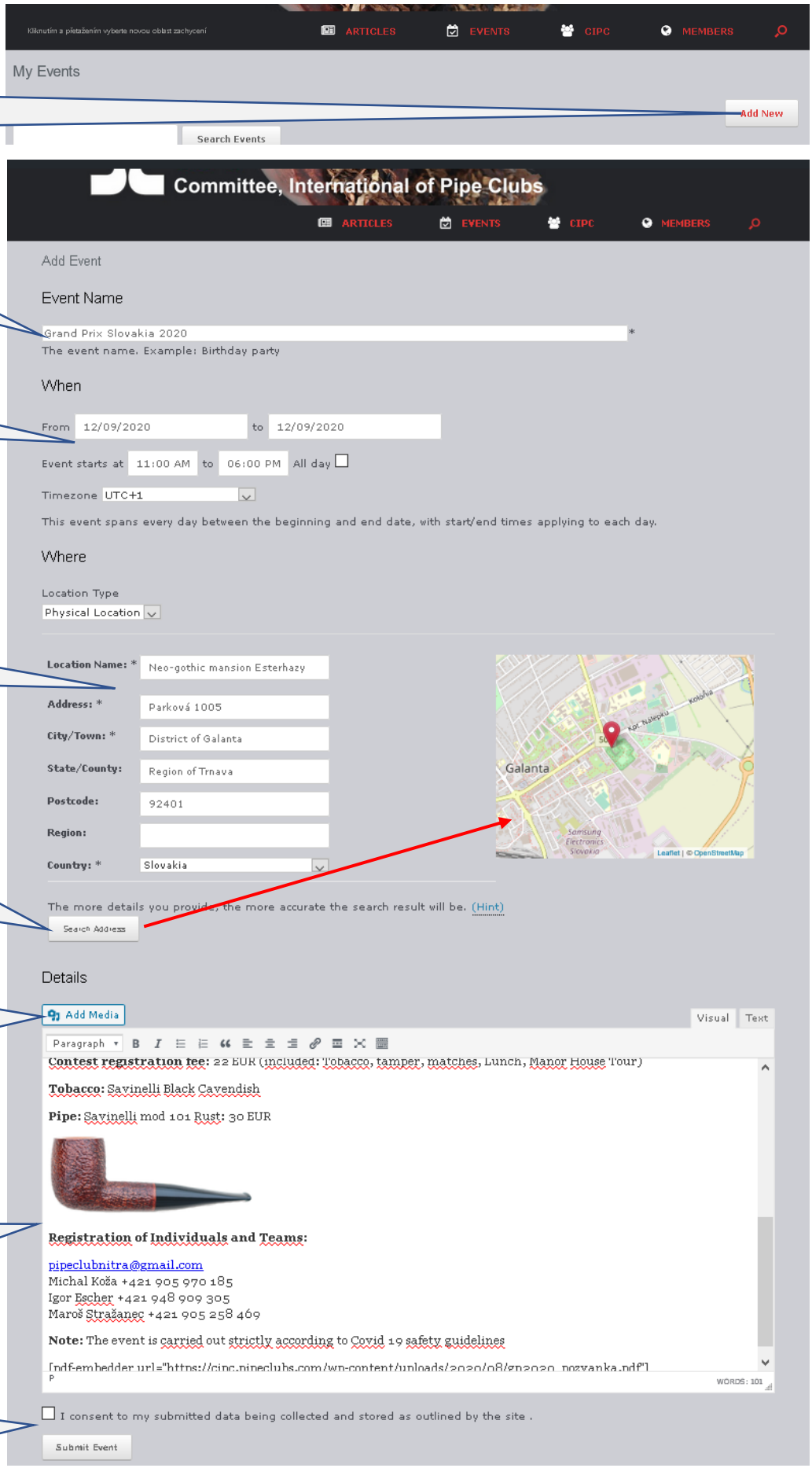
4. Fill in Location Name and address

IMPORTANT !
5. Push „Search Address“ to show Location in the Map

6. You can select media from library or upload new.

7. Write (and format) text

8.Confirm „I consent...“ and Push „Submit Event“



That is all. Now you can preview, edit or delete your Event.

Event will be published after authorization.